

*if possible interest*

10 Feb 78

Discussion With OCR Personnel re Notification of Review Action

STAT

At their request [ ] and I met with [ ]

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Chief, DSB/DSG/OCR, and [ ] SA/DSG. Purpose of the

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meeting was to pin down some agreements reached with [ ] yesterday.

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[ ] asked whether the printout to be provided to DSB could show the document originator in Alpha rather than numeric code. Agreed that it will remain numeric but in the printout all documents will be listed under their originating office, i.e., OER under that alpha heading, etc.

STAT

Because of changes in numbering systems, [ ] said that in all cases the originating office was necessary for them and in some cases they will have to use source cards to find the document.

Entire matter will not be a burden for DSB for some time since only an estimated one-tenth of one percent of requests are more than ten years old.

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[ ] said that according to [ ] ADSTAR does not enter into the picture, since nothing older than 1976 will be entered into it.

We discussed the mechanics of DSB actually physically entering the declassification. I noted that only RRB has the authority to declassify under the Action Plan. But, as I perceived it not we would provide out stamps to DSB. Using the printout they could enter the correct information. The stamp will have the authority, and the printout will provide the date of action, change in classification and the reviewer, the

four data elements required for declassification. They would be required to cross out the old classification and enter the new. The stamp would differ only in that it would have an indicator that the stamping was done in DSB. This latter in case of error.

I said that eventually I envision a CRT in DSB tied into our system.

STAT [ ] will prepare a printout as a sample of what will  
STAT be provided to DSB. [ ] will then discuss it with us.  
He promised not before two or three weeks.